

Agenda

CFO Meetings for November 2007

Small/Medium Agencies – Tuesday, November 20, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Large Agencies – Tuesday, November 27, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Clark Partridge, GAO

*Welcome/Introduction

* Agency Presentation: Residential Utility Consumer Office – Presented by Deputy

Director Ernie Nedd

*Travel Management Sub-System Update

*P Card and Travel Card

*Travel Policy

*Payroll Benchmarking

*Upcoming Audio Conferences

*Pay Week the week of Thanksgiving (sort & distribute from GAO on Wed. 11/21)

*Payroll Calendar Year-end Meeting scheduled for 11/28 at 9:30 a.m. and 1:30 p.m.

*Payroll Stuffers

*Issues, Concerns, Questions?

*Future Agenda Items

- Emphasis on Electronic Payments (Direct Deposit & ACH)
- Internal Controls
- Payroll Card and Direct Deposit

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.