

## **Agenda**

### **CFO Meetings for October 2007**

**Small/Medium Agencies** – Tuesday, October 23, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

**Large Agencies** – Tuesday, October 30, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

### **Clark Partridge, GAO**

- \*Welcome/Introduction
- \*Travel Management Sub-System Update
- \*P Card and Travel Card
- \*Travel Policy
- \*Payroll Benchmarking
- \*Upcoming Audio Conferences
- \*CAFR Deadlines Reminder
- \*GAO Registration Page Reminder
- \*Budget
- \*Allotment and Budget Issues
- \*Pay Week the week of Thanksgiving (sort & distribute from GAO on Wed. 11/21)
- \*Issues, Concerns, Questions?
- \*Future Agenda Items
  - Agency Presentation: Residential Utility Consumer Office – Presented by Deputy Director Ernie Nedd (November)
  - Emphasis on Electronic Payments (Direct Deposit & ACH)
  - Internal Controls
  - Payroll Card and Direct Deposit

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.