

## **Agenda**

### **CFO Meetings for May 2007**

**Small/Medium Agencies** – Tuesday, May 22, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

**Large Agencies** – Tuesday, May 29, 2007 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

### **Clark Partridge, GAO**

- \*Welcome/Introduction
- \*Fiscal Year End - Meetings
- \*Travel Policy
- \*Travel Management Sub-System
- \*New Appropriation Load Procedures
- \*New Cover Sheet for the Administrative Adjustments
- \*Allotment and Budget Issues
- \*Plain Talk Forms – GAO-6, GAO-7, GAO-77, SL-50, and the GAO Substitute W-9
- \*GAO Registration Page Update
- \*Issues, Concerns, Questions?
- \*Future Agenda Items
  - Payroll Card and Direct Deposit
  - Emphasis on Electronic Payments (Direct Deposit & ACH)
  - Internal Controls

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.