

Date: _____

AFIS SECURITY AUTHORIZATION FORM

Region: _____

Production Other _____ (Please specify) Data Query TSO Control-D Vendor File (Inquiry only) Fixed Asset Correction (D53: FAS1) Form Print (specify type): _____ (96B: 560)

APPROVAL SIGNATURES - (Must be on GAO-3 form)

RESPONSIBLE SUPERVISOR: _____ Phone # _____

SECURITY ADMINISTRATOR AND/OR AGENCY HEAD: _____ Phone # _____

If temporary request, effective date range: _____ to _____

BATCH AGENCY: _____

RANGE OF AGENCIES: _____ to _____
 _____ to _____

SECURITY AGENCY: _____

SECURITY ORG: _____

1 TYPE	NAME OF EMPLOYEE (Please Print)	USER I.D. (not required for new user request)	EMPLOYEE SIGNATURE	USER CLASS	2					
					A	E	R	F	DM	

Screen Access: (full access of add, change and delete given unless otherwise specified)

COMMENTS: _____

GAO USE ONLY

Entered by (initial): _____ DATE: _____

Verified by (initial): _____ DATE: _____

- 1 TYPE OF REQUEST : **N** - New User ID; **A** - add User Class; **C** - Change User Class; **D** - Delete User Class
R - Remove All System Access; **NC** - Name Change
- 2 ACCOUNTING TRANS (**A**): 0 - Inquiry Only; 1 - Transaction Entry/Change(Sec Agy); 2 - Transaction Entry/Change (Agy Range)
 3 - Same as 1 plus change of approved docs (GAO only); 4 - Same as 2 plus change of approved docs (GAO only)
- 3 BATCH EDIT MODE (**E**): 0 - Batch Edit/Update; 1 - On-line Edit/Batch Update; 2 - On-Line Edit/Update
- 4 RELEASE FLAG (**R**): 0 - No Release; 1 - Release
- 5 FUND OVERRIDE (**F**): Blank - No Fund Override; 1 - Fund Override (GAO approval required); 2 - Invoice Validation Override
 3 - Both Fund and Invoice Validation Override (GAO only)
- 6 DISBURSEMENT METHOD (**DM**): 2 - Required for User Classes where warrants are generated

GAO USE ONLY

WAC _____

Sent _____

AFIS _____

Excel _____

Contacted _____

Change # _____